

Dana M. Collett
(248) 346-7716
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Objective: To obtain an elementary or middle school teaching position

Education: **Michigan State University**, East Lansing, Michigan
Masters of Arts in Educational Technology January 2011-Present

Michigan State University, East Lansing, Michigan
Fifth year Internship Program Aug 2006-May 2007
Twelve graduate credits May 2007

Michigan State University, East Lansing, Michigan
Bachelor of Arts, August 2006
Major: Elementary Education, Integrated Language Arts

Certification: Tennessee Professional Certificate
Michigan Elementary Provisional Certificate
K-6 all subjects, 7-8 Language Arts

Teaching Experience: *Glenellen Elementary, Clarksville-Montgomery County School System*
Title One Math Teacher July 2011-Present

- designed and taught rigorous and relevant math lessons for struggling students
- collaborated with different grade levels to discuss student growth
- gathered and used data to form small groups and assess teaching strategies
- differentiated lessons based on student needs

Liberty Elementary, Clarksville-Montgomery County School System
5th Grade, August 2007-May 2011

- chosen by administrative staff to teach the inclusion classroom for 3 years
- voted Green Apple Teacher of the Year in 2009-2010 by staff members
- appointed grade-level chairperson for 2009-2010 school year
- incorporated rigorous and relevant activities in the classroom based on the curriculum
- encouraged active participation by creating a classroom community
- modeled lessons using explicit instruction
- established and maintained positive relationships with students, parents and colleagues, fostering a positive classroom environment
- created whole group and small group differentiated plans for reading and math
- integrated technology into curriculum using various media

MacArthur at Magnolia Elementary School, Southfield Public Schools
3rd grade, August 2006-April 2007

- prepared and taught lessons in mathematics, science, social studies, phonics, spelling, reading, and writing
- managed various guided reading groups
- organized weekly schedules used throughout the year
- completed ten weeks of solo lead teaching
- provided differentiated instruction for students of various learning levels
- created integrated units in literacy, science, social studies and writing
- introduced positive and motivational classroom management techniques
- promoted a community within the classroom that influenced learning

Teaching-related Experience:

Title One Extended Day Tutoring, Southfield Public Schools
November 2006-April 2007

- taught a group of at-risk second grade students
- developed and created lessons at their level in math and literacy

Metella Road Public School, Sydney Australia
kindergarten, May 2005-July 2005

- led small guided reading groups and discussions
- assisted teacher in carrying out daily activities and lessons in mathematics, literacy, and science

Volunteer tutor at Homework Helproom, East Lansing Public Library
September 2004 – May 2006

- instructed students K-10 in all subject levels
- tutored English as a Second Language students

Professional Development:

Shared rigorous and relevant activity in faculty meeting 2009
Member of National Science Teacher Association, 2007-present
Member of National Educator's Association, 2009-2010
Member of Michigan Reading Association, 2007-2009
Member of Phi Beta Delta International Honor Society, 2006-present
Member of Student Michigan Education Association, 2004-2007
Michigan Reading Association Conference, March 2007
Everyday Mathematics Session, January 2007
Special Education Conference, East Lansing, MI, December 2006

Technology/Skills:

Proficient in:
Microsoft Word, Microsoft Excel, Photoshop, Power Point, Outlook Express, Internet, Website development, Reading First, ClassXP, e-mail, digital camera, overhead projectors, computer LCD projector, United Streaming, Kidspiration, Macintosh Apple Computers

Honors and Achievements:

Green Apple Teacher Award, Outstanding Teacher Award with less than 4 years experience 2009-2010
Graduated with honors from Michigan State University College of Education
Dean's List Michigan State University, 7 semesters since August 2002
Michigan Educational Assessment Program Scholarship, 2002

References

JoJo Brown, Teacher
Liberty Elementary
849 S. Liberty Church Road, Clarksville, TN
Personal Phone: 423-667-8363
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Melisse Cooper, Assistant Principal
Liberty Elementary
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Karen Ford, Resource Teacher
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Kim Masters, Principal
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Cindy Adam, Principal
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Portfolio will be available at personal interview upon request.

~Dana Collett~

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*“The mediocre teacher tells. The good teacher explains. The superior teacher demonstrates.
The great teacher inspires.” ~William Arthur Ward*